

LEONARDO DA VINCI



PARENT TEACHER ORGANIZATION

# NEWSLETTER

September 26, 2019

Volume XII, Edition 1

## MARK YOUR CALENDARS

October

8<sup>th</sup> : Annual PTO Meeting Brown  
County Central Library

9<sup>th</sup>: Chipotle Fundraising Night  
4-8pm

10<sup>th</sup>-24<sup>th</sup>: Online Apparel Sales

17<sup>th</sup>: Harvest Fest (Grades K-5) from  
6-8pm

18<sup>th</sup>: Middle School Dance

## PTO Board Update

The PTO met on September 17<sup>th</sup> at the Brown County Central to discuss the upcoming year. There are many exciting opportunities and committees to join! Please checkout the newly updated LdV PTO website for all of the helpful (and to help) information!  
[Leonardo da Vinci Website](#)

It was also confirmed during the meeting that Tiffany Bowles will be stepping down as a member of the Board of Directors. This is a voting position and has a two year term. Please contact any PTO Officer if you have questions regarding this position. If you are interested in this position, please submit all bios by October 1<sup>st</sup> to [ldavincipto@gmail.com](mailto:ldavincipto@gmail.com). The election for this position will be held at the October 8<sup>th</sup> Annual PTO Meeting.

The current PTO Officers are now entering the second year of their 2 year terms. The next elections will be held in March 2020 and will be confirmed at the October 2020 Annual Meeting. Please consider submitting your bios for these positions soon! Officer-elects will be able to shadow the current board members after elections.

## CURRENT PTO OFFICERS

President- Mary Rupp  
Vice President-Phuong Hudson  
Treasurer-Helen Vande Hei  
Secretary-Lisa Hansen



## Back to School Event

The annual Back to School Event was held August 27<sup>th</sup> in conjunction with Meet the Teacher Night. It was a wonderful night to celebrate the beginning of a fantastic new school year! It was so successful that more food truck vendors, including Zozo's BBQ (a LdV family's restaurant), will be joining the festivities next year! Thank you to everyone who joined us!



## Harvest Fest

It's that time of year! Harvest Fest will be held on Thursday, October 17<sup>th</sup> from 6-8pm at the school. Each and every year the fest grows and grows, which means some changes will be occurring to accommodate for space. In order to make the popular event fun and enjoyable for all, it was decided to limit the fest to grades K-5<sup>th</sup> grade. Parents are still **REQUIRED** to attend. Middle schoolers will be able to volunteer for one hour shifts. Please remember, costumes are encouraged, but any weapon-type accessories will not be allowed.

Please remember, all adults interested in volunteering must have a current background check. Background checks are good for 2 years, however, a new system has been introduced and every person interested in volunteering **MUST** resubmit their information. Please see link for Volunteer Application and information [https://www.gbaps.org/our\\_community/volunteer](https://www.gbaps.org/our_community/volunteer).

Last year, the middle schoolers stated that instead of attending Harvest Fest, they would like to organize their own dance. The dance will be held on Friday, October 18<sup>th</sup>. More details will be available after the Dragon Council convenes on Tuesday, October 1<sup>st</sup>.



## Chipotle Fundraising Night

Join your fellow LdV families on October 9<sup>th</sup> from 4-8pm at Chipotle for some delicious Mexican food! Flyers will be distributed at a later date, but all you have to do is say that you're with the Leonardo da Vinci PTO and

Chipotle will generously donate 33% of the profits to us! These funds are used to support our fabulous teachers, staff and students. Also, remember to pre-order your SCRIP cards for Chipotle by September 30<sup>th</sup> to

Shannon Schultz at [Mom4gr8tkids@gmail.com](mailto:Mom4gr8tkids@gmail.com).

### **Popcorn Tuesdays**

Popcorn Tuesdays will begin in November. Popcorn cards can be purchased from JoAnn Metzler in the school office for \$2.50. Correct change is appreciated. This is an easy and delicious way to support the PTO and to treat your kids. Popcorn cards will also be available to purchase during Parent Teacher Conferences.

### **Apparel Sales**

The October Parent/Teacher conferences will have in-person sales, however, this will be for liquidation purposes only and the remaining inventory will be offered at 50% off. New merchandise samples will be available for viewing and can be ordered on-site during the sale.

### **Classroom Wishes Granted**

We are now on the second year of the "Classroom Wishes Granted" program. The idea came about as an extension of the holiday giving tree concept. Teachers submit to the PTO Board material goods and services they might be "wishing" for in their classrooms. This has been a very successful program and it is our hope to continue to connect teacher needs with parent generosity in order to further enhance our terrific school! Please check out the link below for ways that you can help grant wishes!

<https://www.signupgenius.com/go/70a0f4ca8ae2ca6fc1-granting>

### **PTO Chair and Committee Positions**

Please see below for a listing of PTO Committees and open chair positions. Please contact the chair of any committee you'd be interested in joining. If you like more information about an open Chair position, please contact any PTO Board member.

#### **Chairs**

Fundraising Chair:	<a href="#"><u>Hind Gautam</u></a>
Volunteer Recruiter:	<a href="#"><u>Jennie Moreno</u></a>
Garden of Infinite Possibilities:	Jim Lunde
Box Tops:	<a href="#"><u>Betsy Munchoff</u></a>
Scrip:	<a href="#"><u>Shannon Schultz</u></a>
Pennies for Popcorn:	<a href="#"><u>Margarita Johnson</u></a> & <a href="#"><u>Jenny Komp</u></a>
Staff Appreciation:	<a href="#"><u>Lisa Knuth</u></a>
Back to School Gathering:	Open Position
Harvest Fest Chair:	<a href="#"><u>Brittany Dickey</u></a>
Marcus Cinema Chair:	<a href="#"><u>Leslie Vogel</u></a> & <a href="#"><u>Hind Gautam</u></a>
Trivia Night Chair:	<a href="#"><u>Heather Stefaniak</u></a>
Chess Committee:	<a href="#"><u>Angela Whipp</u></a> & Andrew Becker
Apparel Coordinators:	<a href="#"><u>Katie Houle</u></a> & <a href="#"><u>Margarita Johnson</u></a>
PTO Public Relations:	Vijay Kumar



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### **Easy Fundraising with the da Vinci PTO**

The PTO has several easy ways to help generate funds for the events and projects that we sponsor throughout the year. Our students and teachers and staff work so hard all year, and we are thrilled when we can make things a little easier for all them. Check out our [fundraising webpage](#) and look at some of the easy options we have to add money to our budget.

In addition, we would like to highlight our scrip program. Great Lakes Scrip Center offers gift cards for over 300 stores and brands. You simply buy a gift card for a purchase you were going to make anyway, and a percentage of the gift card face value is donated to the PTO. You can order the cards [online](#) using our enrollment code (BC37E41C36926) or submit a paper order form to the office ([page 1](#) and [page 2](#)).

Many employers offer a match program when their employee chooses to donate towards a non-profit. If you're interested in donating towards the LdV PTO, which uses the funds to support our students, staff and school, please consider discussing this option with your Human Resource Department.



### **PTO Connect**

Thank you to everyone who has submitted their information to the PTO Connect. Don't forget, teachers will not distribute a class list, so the PTO Connect is the best way to get in touch with classmates and families. If you haven't included your information yet, use the link below to get connected with the great community at Leonardo da Vinci! Please note, if you have submitted your information in previous years, it is carried forward into the new year. However, if you have a new student at da Vinci, (including younger siblings new to the school) please consider adding your information.

***The PTO link is only shared with parents who submit their information. It is never posted anywhere public.***

**[Click here to add your information to the PTO Connect](#)**

Check out our website! [Leonardo da Vinci Website](#)  
"Like" us on Facebook! [Leonardo da Vinci Facebook Page](#)  
[ldavincipto@gmail.com](mailto:ldavincipto@gmail.com)

If you no longer wish to receive these emails, please reply and request to be removed from the list

### **Leonardo da Vinci School PTO Meeting Minutes September 17, 2019**

**Attendance-** Mary Rupp, Phuong Hudson, Lisa Hansen, Tammy Van Dyke, Angela Whipp, Hind Gautam, Lindsay Sandahl, Lisa Knuth, Angela Whipp, Bueki Ansa-Out, Helen Vande Hei, Tracy Sette, David Steward, Heather Stefaniak, Shannon Schultz, Paul Schultz, Margarita Johnson, Brittany Dickey, Todd Dickey

**Call to order-** Mary Rupp, PTO President, called the meeting to order at 6:33pm.

**President Report** – Mary Rupp reviewed the feedback from the Meet the Teacher/Back to School Night. Families and food vendors all agreed that it was a successful event. Next year's event will feature additional vendors and food will be available starting an hour earlier at 4pm. Zozo's BBQ, a LdV family owned restaurant, has agreed to be a part of the night.

Tiffany Bowles, current PTO Board Member, will be stepping down officially from her position in October 2019. Parents are encouraged to submit their information to the LdV PTO this month if they intend to run for the position. A PTO Board Member holds a 2 year term and is required to attend monthly PTO meetings and be a member of at least one committee. This is a voting position.

The current PTO President, Vice President, Treasurer and Secretary are beginning the second years of their 2 year terms. Parents interested in running for positions on the incoming PTO Board are encouraged to speak with current members. Elections will be held in March 2020 and the outgoing members will mentor the new board until the Annual PTO meeting in October 2020.

The PTO Website has been updated by Helen Vande Hei, PTO Treasurer. It is hoped that the website will be a resource for LdV families. Eventually, sign up geniuses for all PTO events, including the Classroom Wishes Granted program, will be available on the website. Please let the board know if you have any questions.

**Vice President Report-**Phuong Hudson reminded the members that opportunities to join committees to help support students, teachers and the school remained. Committee Chairs have been given the names of parents who signed up for committees during new student placement testing and at Back to School Night.

Jennie Moreno will be the new Volunteer Coordinator. She will be working with the Board and Committee Chairs and will ensure all PTO events have the requisite number of volunteers to be successful. Jennie will also be aware if background checks are needed for any parent/family member interested in volunteering.

The PTO Public Relations position has been filled by Vijay Kumar. Vijay will be responsible for marketing and for overseeing the Facebook and Instagram accounts.

Also, Tammy VanDyke, LdV Principal, explained the new background and volunteer system at the school. Background checks are good for 2 years, however, a new system has been introduced and every person interested in volunteering MUST resubmit their information. Additionally, computers will be in the school office and each volunteer will be required to log in when they enter the school. The PTO Board will discuss the most efficient way to begin this at events such as Harvest Fest.

**Treasurer Report-** Helen Vande Hei went over the current financial figures. The checking account has a balance of \$9918.56 and savings account balance of \$18,108.43. Total balance of \$28,027.04. Helen informed the members that the full budget will be presented at the Annual Meeting in October.

**Secretary Report-** Lisa Hansen will now be responsible for the upkeep of the Classroom Wishes information. In the near future, the sign-up geniuses will be located on the PTO website. A new parent did have a question on how to ensure that a specific teacher receives a requested item. Tammy VanDyke said she will follow up with the teacher.

During last year's school year, the possibility of replacing the PTO Connect was discussed. However, it was found that the program itself was beneficial and it was the form in which the data was taken from that requires updating. This will be done in the upcoming months.

**Harvest Fest Update-** This year's Harvest Fest will be held on Thursday, October 17th from 6-8pm. Brittany Dickey, Harvest Fest Chair, informed the PTO members that the biggest change will be this is NO LONGER an all school event due to capacity issues. This event will only be for the kindergartners-5th graders. Middle schoolers will only be able to attend as a volunteer. Parents/guardians are required to be in attendance at all times while their children are at the fest. There were safety concerns last year with children running out of the school building. Adult volunteers will now be positioned at doorways to ensure this does not happen. All other popular activities such as face painting, DJ music, games and arts & crafts will be returning to the fun event!

Last year, the middle schoolers stated that instead of attending the Harvest Fest, they would like to organize their own dance. The Dragon Council begins their new year on October 1st. Tammy VanDyke will present it to them and it is assumed they will be in favor. Brittany Dickey offered to provide any initial support or guidance the council may need, however, it is expected that they will take ownership of the event.

**Staff Representative Report-** Tammy VanDyke stepped in for Allison Hockers who is currently on maternity leave. • Currently, the school is looking for a new show choir director and assistant musical director. This is a paid position. • Though not official, it does appear that the Marathon gas station near LdV will NOT receive their liquor license that includes the sale of hard liquor.

**Apparel Update-** Phuong Hudson presented the information for Katie Houle and Margarita Johnson, apparel co-chairs.

- Sales will be online and will run for 3 week periods.
- The October Parent/Teacher conferences will have in-person sales, however, this will be for liquidation purposes only and the remaining inventory will be offered at 50% off. New merchandise samples will be available for viewing and can be ordered on-site during the sale.
- The new process will only require volunteers to assist with distribution.

**Chess Club Update-** Angela Whipp provided an update on the current status of chess club.

- Andrew Becker has agreed to provide instruction to the chess club members.
- The club will meet from October-April on Wednesdays.

- Tammy VanDyke stated that Wednesdays are a popular night in terms of space needed at the school. Though the club can meet on Wednesdays it cannot be guaranteed that adjoining rooms will be available. Also, the process to publish information from other Green Bay Area Public Schools was discussed.
- There will continue to be a 30 person maximum on student participation and there will be a requirement that parents/guardians of a chess club member must volunteer at least one time.

**Fundraising Update**-Hind Gautam discussed with the PTO Board and members the fundraising goals and expectations. Currently, Hind has been researching many options from merchandise sales (which most agreed was not the direction the PTO wanted to go) to possible larger and more formal events. She will also be speaking with possible donors and sponsors once goals are decided upon.

**Current restaurant nights are:** Chipotle 10/9/19, Panera 2/4/20 and 4/2/20. All will be from 4-8pm.

**Scrip**-Shannon Schultz explained the of mobile Scrip and how easy it is to use. Helen Vande Hei will be putting the directions on the PTO website. The school gets back 10% from Chipotle Scrip and 8% from Panera Scrip. It's important to preorder these restaurant gift cards prior to the restaurant nights in order to make the most of our fundraising opportunity.

The Scrip website is always available and gift cards are refillable, just a little planning is required to raise a significant amount of funds through the Scrip program.

**Feed the Teachers**-Lisa Knuth will once again be planning the catered meal for faculty and staff during Parent/Teacher Conferences in October. She will ask for staff input, however, Moe's Southwest was a huge hit last school year since it allowed for customization for all food preferences. Lisa will send out sign-up geniuses for volunteers to assist with the meal.

The last teacher scrip from the holiday season has been used.

**Trivia Night Report**-Heather Stefaniak provided details on the 2nd Annual Trivia Night which will be held on 2/20/20 at the Green Bay Distillery. Currently, the survey monkey results from last year are being reviewed. Plus, additional sponsorships will be sought. Last year's trivia night was a great success and brought in \$8000 after expenses.

Next Meeting October 8th, 2019 at the Brown County Central Library  
Meeting adjourned at 7:36pm.

