

LEONARDO DA VINCI



PARENT TEACHER ORGANIZATION

NEWSLETTER

October 17, 2018

Volume V, Edition 4

MARK YOUR CALENDARS

OCTOBER

25: Harvest Fest 5pm-7pm

November

2-16: Marcus Cinema Ticket
Fundraiser

6th, 20th: Popcorn Tuesdays

13th: PTO Meeting at 6:30pm

PTO Officers

During the October 9th meeting, new PTO Officers were elected. All of us involved with the PTO would like to recognize Jan O'Neil, Katie Higgins, Veronica Corpus-Dax and Amy Morrow! Thank you for your years of service to the Leonardo da Vinci PTO!



CURRENT PTO OFFICERS

President- Marisa Hanson

Vice President- Mary Rupp

Treasurer-Phuong Hudson

Secretary- Lisa Hansen

Parent/Teacher Conferences

Thank you to everyone who volunteered to bring food for the fantastic Leonardo da Vinci teachers & staff! It's very much appreciated!

A special thank you to ZZQ's Barbeque in Green Bay for providing delicious food for the teachers and staff on Friday, October 19th!

Check out our website! [Leonardo da Vinci Website](#)

"Like" us on Facebook! [Leonardo da Vinci Facebook Page](#)

If you no longer wish to receive these emails, please reply and request to be removed from the list



Harvest Fest

Harvest Fest is almost here! Please join us for an evening of fun for the entire family on Thursday, October 25! There will be fun games, activities and crafts, along with awesome music! In addition, there will be the always delicious bake sale and amazing face painting. Pizza and hot dogs will be sold for \$1 at the concession stand.

The bake sale and concession stands will be **CASH ONLY**.

A Friendly Reminder: Children must be accompanied by an adult during Harvest Fest. Also, costumes are encouraged, however, weapon type accessories are not allowed. Thank you for following these guidelines. We want the fest to be a fun and enjoyable event for everyone!

If you're interested in volunteering, please take a look at the Sign Up Genius link below. We still need people to help set up the event, run games during the evening, sell baked goods, and clean up afterwards. We couldn't make these events happen without so many volunteers, so thank you all!

A limited amount of school apparel will also be available for purchase during Harvest Fest.

<https://www.signupgenius.com/go/70a0f4ca8ae2ca6fc1-harvest>

Volunteers Needed

We also have a couple open positions for chairs and coordinators for the Renaissance Faire. You are welcome to grab a friend and "job-share" any of these positions. It's a great way to get to know other parents and stay involved with the school.

We are currently seeking individuals or teams to fill the following roles:

RENAISSANCE FAIRE VOLUNTEER COORDINATOR CHAIR: Work in conjunction with Renaissance Faire Coordinator and fellow committee members to plan and coordinate the volunteers needed for this annual PTO fundraiser which occurs on May 17th. Your role is vital in promoting and advertising the volunteer needs for this event as well as managing and supporting the volunteers needed as determined by the Renaissance Faire committee. The previous chair will be available to help get you started and support you in your role.

RENAISSANCE FAIRE DINNER CHAIR: Work in conjunction with Renaissance Faire Coordinator and fellow committee members to plan and coordinate the details of the dinner for this annual PTO fundraiser on May

17th. This simple meal has historically consisted of soup in a bread-bowl and the addition of some simple sides such as raw veggies or fruit. The soup has been ordered from a local catering business based on the number of meals pre-ordered by families who plan to attend the Renaissance Faire. This role would also involve overseeing the volunteers necessary to serve and clean up the meal that evening.



Easy Fundraising with the da Vinci PTO

The PTO has several easy ways to help generate funds for the events and projects that we sponsor throughout the year. Our students and teachers and staff work so hard all year, and we are thrilled when we can make things a little easier for all them. Check out our [fundraising webpage](#) and look at some of the easy options we have to add money to our budget.

In addition, this week we would like to highlight our scrip program. Great Lakes Scrip Center offers gift cards for over 300 stores and brands. You simply buy a gift card for a purchase you were going to make anyway, and a percentage of the gift card face value is donated to the PTO. You can order the cards [online](#) using our enrollment code (BC37E41C36926) or submit a paper order form to the office ([page 1](#) and [page 2](#)).

Also, don't forget the always popular Popcorn Tuesdays begin on November 6th. This is an easy and delicious way to support the PTO and to treat your kids.



PTO Connect

Thank you to everyone who has submitted their information to the PTO Connect. Don't forget, teachers will not distribute a class list, so the PTO Connect is the best way to get in touch with classmates and families. If you haven't included your information yet, use the link below to get connected with the great community at Leonardo da Vinci! Please note, if you have submitted your information in previous years, it is carried forward into the new year. However, if you have a new student at da Vinci, (including younger siblings new to the school) please consider adding your information.

The PTO link is only shared with parents who submit their information. It is never posted anywhere public.

[Click here to add your information to the PTO Connect](#)

Leonardo da Vinci School PTO Meeting Minutes

October 9, 2018

Attendance-

Jan O'Neil, Katie Higgins, Veronica Corpus-Dax, Amy Morrow, Katie Houle, Cassandra Baumgart, Bueki Ansa-Out, Lisa Hansen, Allison Hockers, Tammy Van Dyke, Lisa Knuth, Phuong Hudson, Marisa Hanson, Mary Rupp, Tammy Deppe, Brittany Dickey, Betsy Munchoff

Call to order- Jan O'Neil called the meeting to order at 6:30pm

President's Report- Jan O'Neil reviewed the agenda for the meeting. She also highlighted the election process for the Executive Committee and the vote for the new members of the committee at the end of the meeting.

VP Report- Katie Higgins reviewed the chairs for the following committees/responsibilities:

- Apparel Coordinator-Margarita Johnson has volunteered to co-lead this year's sales with Caryn Sparacio. Restructuring, such as a more team approach, will be discussed for next year due to apparel being sold online.
- Volunteer Coordinator-Katie Houle
- Harvest Fest Chair-Brittany Dickey
- Teacher Representative- Allison Hockers
- Box Tops Coordinator- Betsy Munchoff
- Scrip Coordinator-Shannon Schulz
- Popcorn Tuesday Coordinators- Margarita Johnson and Jenny Komp
- Staff Appreciation Chair- Lisa Knuth
- PTO Connect Coordinator- Bryan Swanson
- Garden of Infinite Possibilities-Jim Lunde has continued to manage this project. It will be completed this year.
- Marcus Cinema Fundraising- Leslie Vogel will remain as the chair.
- Chess Tournament will be chaired again this year by Andreea Solomon. The event will be held in March, more information to come as the event approaches.
- Renaissance Faire- Elizabeth Pries recently volunteered to chair this event. Kari Willmott will continue as the chair of the auction. Heather Stefaniak is the chair for activities/arts and crafts. Still in need of people to coordinate the Volunteers, Dinner, Entertainment and Marketing.

Anyone who is interested in volunteering can contact the PTO directly in person, by email or by phone.

Treasurer Report- Checking account balance of \$7,068.34. Savings account balance of \$18,081.76. Total balance of \$25,150.10. These figures do not include the last apparel sales. There are no approved upcoming expenses. The budget for this year's budget was approved over the summer. The specific line items for the budget were also reviewed.

Fundraising/Apparel Report-Below are the updates for the current opportunities.

- Apparel-Caryn Sparacio provided a report regarding apparel sales. Apparel will be sold predominantly online. However, there will be a limited amount sold at the Harvest Fest.
- Popcorn Tuesday-Cards will be available for sale at Harvest Fest and at Parent/Teacher Conferences. Sign-Up Genius will be sent out for people to volunteer during conferences to explain both Scrip and to sell popcorn cards.
- Scrip-Scrip can now be purchased online. Information regarding instructions and available businesses will be offered at conferences. Holiday Scrip information will be sent separately.
- Marcus Cinemas-Information about the upcoming fundraiser will be highlighted at a later date.

- Box Top Fundraiser-the last call for the current Box Top donations will be at the year's Harvest Fest on 10/25/18.

Staff Representative Report-Staff are appreciative of the food donations for the parent/teachers conferences. Lisa Knuth received an offer from ZZQs, a local restaurant owned by a school family, to provide a catered lunch for Friday's conferences.

SPAC Update- Nick Azelina has volunteered to be the parent representative from Leonardo da Vinci School. The next meeting will be held on 10/11/18. He will submit reports to the PTO regarding specific information to our school.

Harvest Fest-Plans for fest are well under way. Everyone interested is encouraged to utilize Sign Up Genius for volunteer opportunities. Also, a Sign Up Genius is available if people are interested in donating bake sale items. This year's fest will include many of the popular activities from last year. Jennie Anderson and Joe Anderson will once again organize activities and DJ. There will be many fun games and face painting.

Special thanks to Festival Food and Oriental Trading for their donations. Each company donated \$25 to be used towards games and contests prizes.

Volunteer Survey Update-Data is currently being compiled from the Volunteer Survey. The final document will be uploaded onto the PTO Google Drive. Chairs for each group/committee were given links to their volunteer page. All background information is up to date.

Executive Committee Vote-Jan O'Neil, the outgoing President of the PTO, reviewed that all 4 of the Executive Committee Members would be voted on by the outgoing Executive Committee. Below are the new member and their positions within the PTO.

- President-Marisa Hanson
- Vice President-Mary Rupp
- Treasurer-Phuong Hudson
- Secretary-Lisa Hansen

Lisa Knuth has agreed to be a returning board member term and Tiffany Bowles will be entering her 2nd year of her current term.

The incoming committee members spoke briefly about their plans in their new positions. The outgoing committee members were thanked for their years of service to the PTO.

Meeting adjourned at 7:20.